

H01 – HEALTH & SAFETY

Version control

This policy is version controlled, and you should always ensure that you are viewing the latest version, which can be downloaded from The Portal. You should check with The ProMed Leadership Team if you are unsure if this is the correct version.

Version	2.3	Date	06/05/2020
Author	Matthew A Dinnery	Approval	Matthew A Dinnery
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Revision history

Version	Date	Author	Comments
2.3	06/05/2020	MD	Annual review
2.2	07/05/2019	MD	Annual review
2.1	08/05/2018	MD	Annual review
2.0	09/05/2017	MD	Replaced onto letterhead with limited company details
1.2	07/12/2016	MD	Annual review
1.1	08/12/2015	MD	Privacy and confidentiality & Distribution updated
1.0	04/11/2015	MD	Initial version

Privacy and confidentiality

This document is the property of Professional Medical Ambulance Services Limited, who own all intellectual property contained within.

This document contains information which is confidential and may be legally privileged and protected from disclosure.

It is intended solely for the use of individuals and organisations involved with Professional Medical Ambulance Services Limited under a business relationship. No person is authorised to change, amend, copy, forward, disclose, distribute or retain this document or information without the written permission of the author(s).

The author(s) and approver(s) will make every effort to ensure all the information contained in this document is true and correct at the time of issue. This document will be updated & circulated to those relevant when updated.

Distribution list

Distribute to	Distribute via
Professional Medical Ambulance Services Limited Leadership Team	Dropbox
Professional Medical Ambulance Services Limited Staff	Staff Portal
3 rd party contractors	Email
Public	Website

Legislation

- Health and Safety at Work Etc Act 1974

Relevant external documents

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Relevant internal documents

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Scope

This policy applies to all work on behalf of Professional Medical Ambulance Services Limited with responsibilities for staff, including, but not limited to:

- Employees
- Volunteers
- Contractors (except where working for another CQC registered company under their own procedures)

The policy applies to aspects of Professional Medical Ambulance Services Limited's work, regardless of function, role or location.

Policy

Professional Medical Ambulance Services Limited has a general safety policy, which must be held in every location and displayed where appropriate.

The statement will be brought to the attention of all Professional Medical Ambulance Services Limited staff as part of the induction process.

The Policy details the arrangements within the company for ensuring Health, Safety and Welfare and identifies the responsibilities for Health and Safety for all employees at all levels.

The Policy is reviewed at least annually, and any amendments must be brought to the attention of all employees.

Statement

It is Professional Medical Ambulance Services Limited's policy to comply with the Health and Safety measures required by law and to act positively to ensure that all premises where business is undertaken are safe and healthy places in which to work.

Professional Medical Ambulance Services Limited also recognises that the Health, Safety and Welfare of all employees, whether on ProMed premises or carrying out our business elsewhere, are primarily the responsibility of the Leadership Team.

Professional Medical Ambulance Services Limited recognises its responsibilities for the Health and Safety of others, whilst they are on our premises and our neighbours in the community around us.

All staff are reminded that they have an important duty to conform to Health and Safety Policies and Procedures, to do everything that is required of them to prevent injury to themselves and others and to prevent loss to the company.

Within Professional Medical Ambulance Services Limited the Leadership Team are responsible for implementing this policy. All appropriate resources are made available to ensure that this policy is maintained.

Professional Medical Ambulance Services Limited is committed to progressively improving its Health and Safety performance and will monitor the effectiveness of the policy on a regular basis with a formal review annually.

The policy will be revised as often as may be appropriate following these reviews to ensure that continuous improvements in Health and Safety standards are made.